

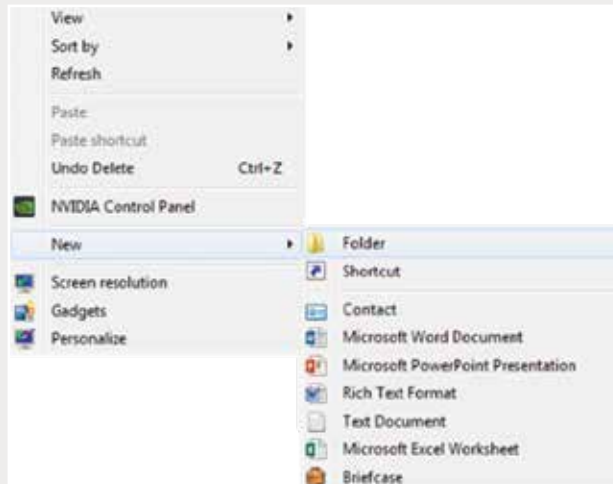
EXPORTING FROM **RAYSCAN**

UPLOAD GUIDE



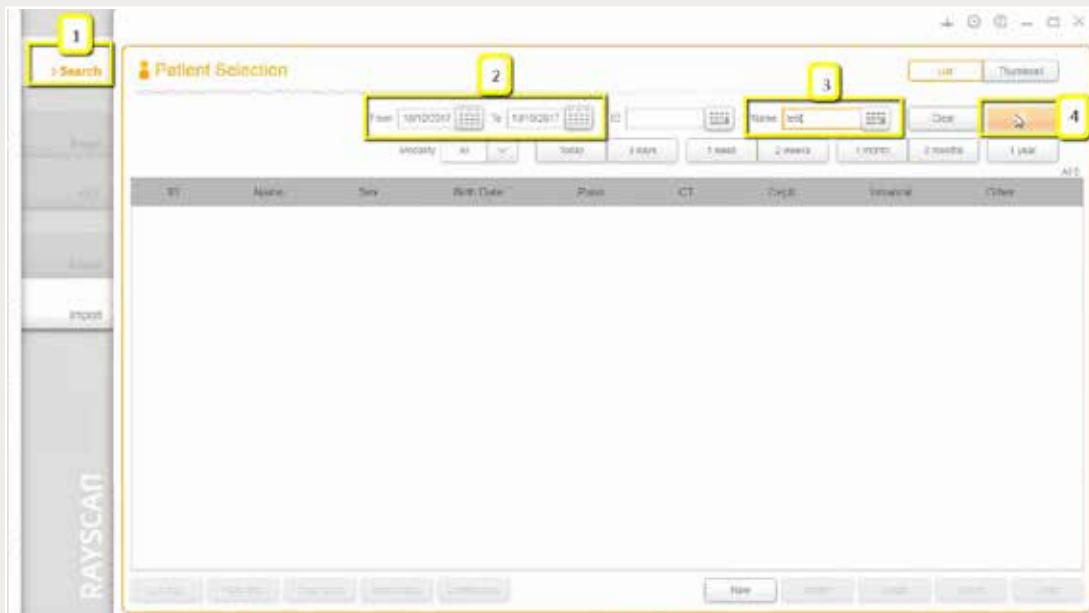
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Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.



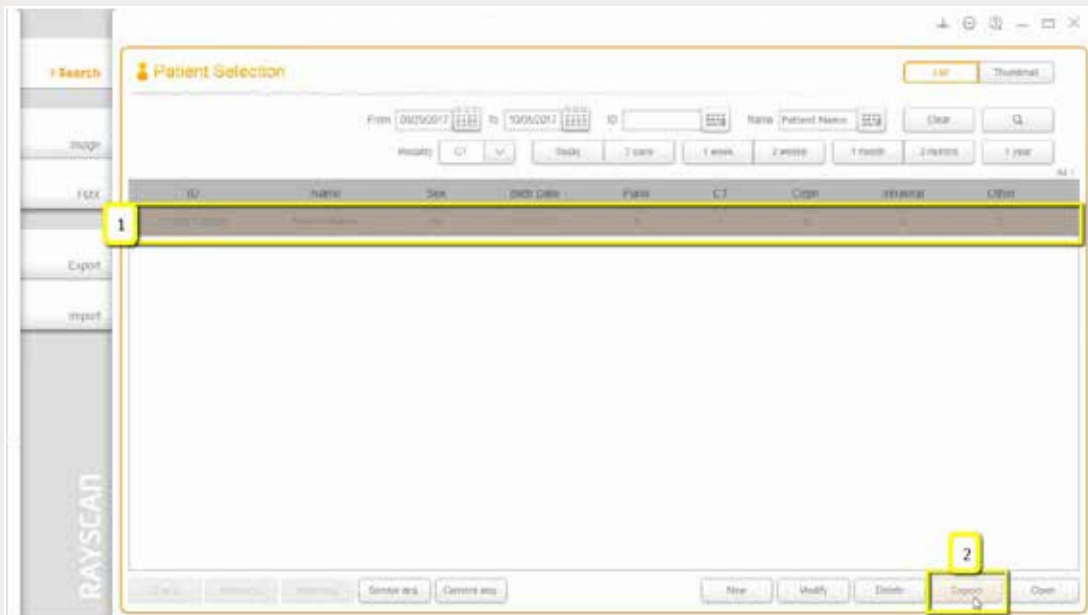
Step 1: Right-click on an empty space on your desktop to create a new folder ("New" → "Folder"). Type in the patient name and click "Enter".

1

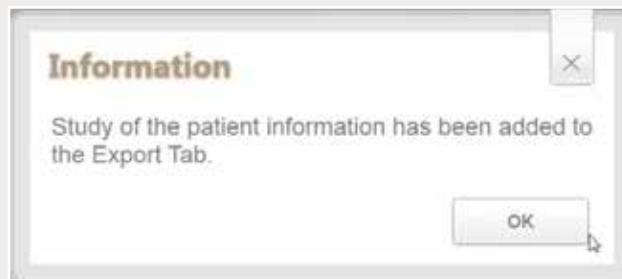


Step 2: Open RAYSCAN, click on the "Search" tab, select the appropriate dates and enter the patient's name. Click on the orange magnifying glass (search) icon to search.

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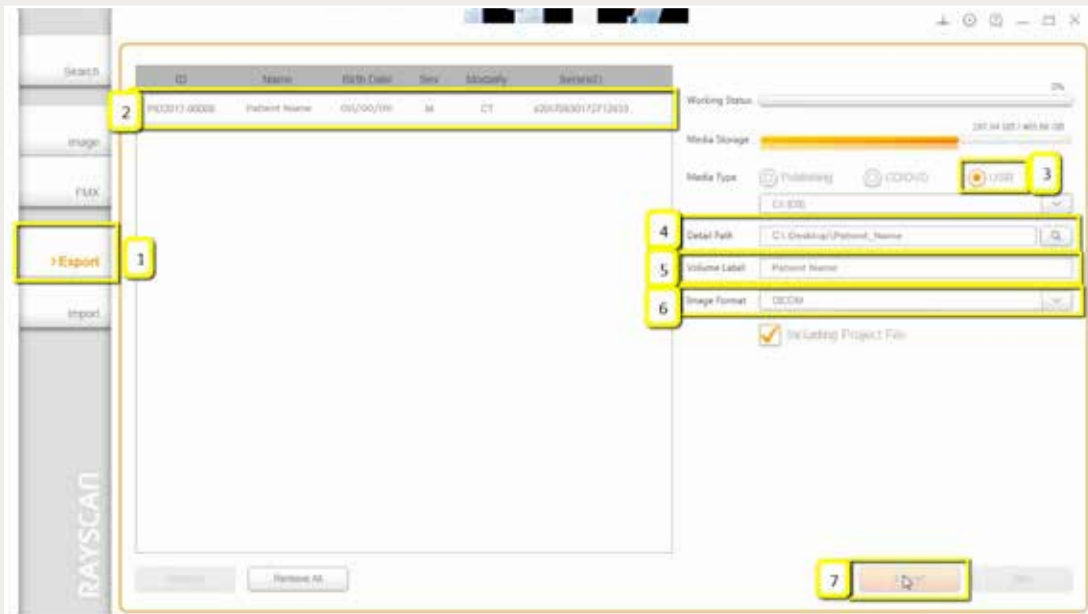


2



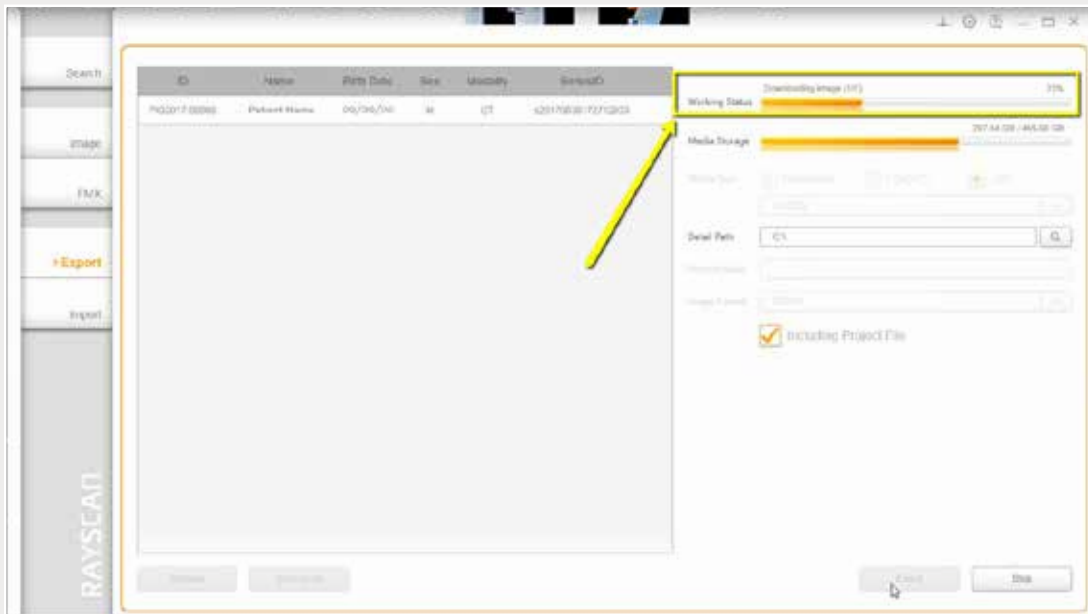
Step 3: Select the appropriate file and click "Export". A window will appear to verify export; click "OK".

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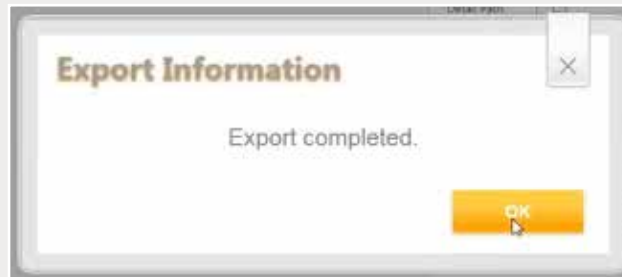
Step 4: Click on the “Export” tab and select the appropriate patient. On the right, there are exporting options. Select the following: **Media Type**: USB; **Detail Path**: click on the search icon, then select the newly created folder from the desktop and click “OK”; **Volume Label**: enter the patient’s name; **Image Format**: select DICOM. Click “Export”.

3

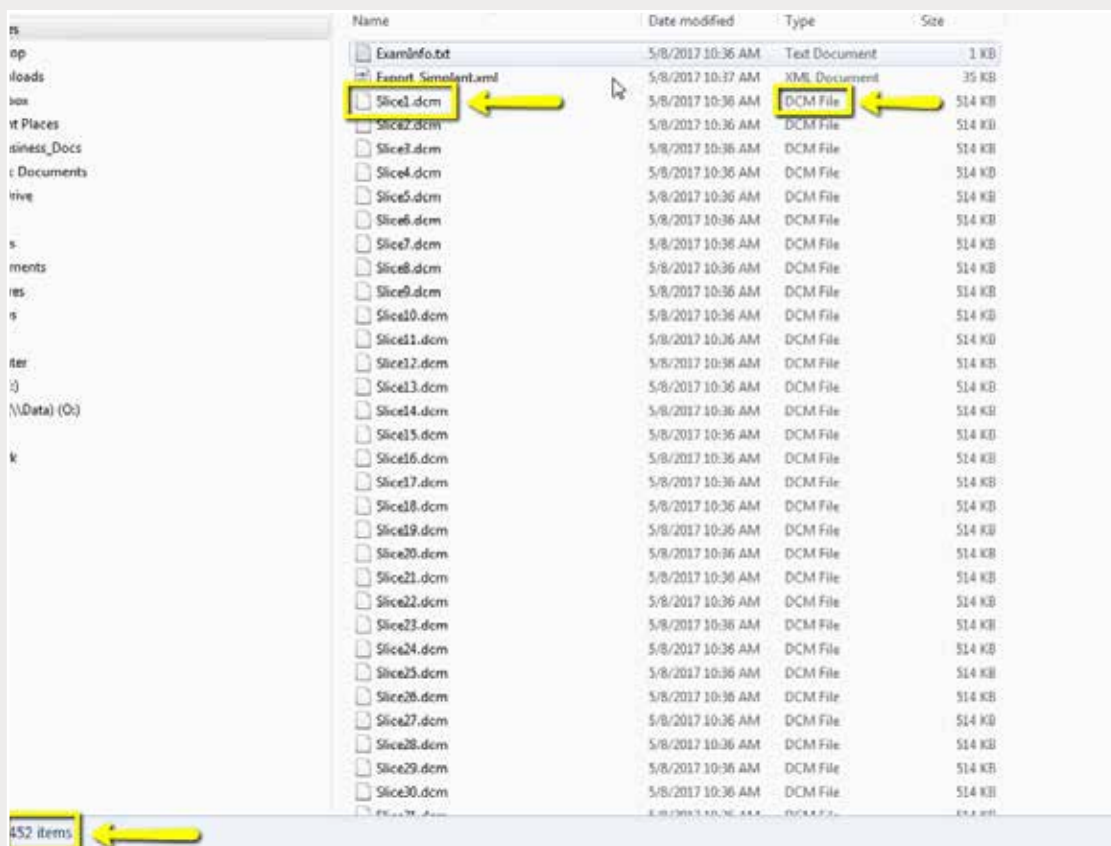


Step 5: Note that “Working Status” will show progress of export.

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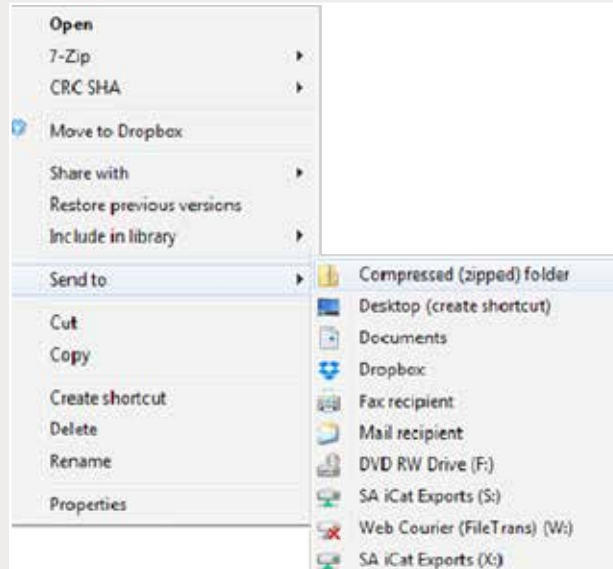


Step 6: A window will appear to verify export; click "OK".



Step 7: Go to the patient's folder and confirm the .dcm files were exported correctly (there should be several hundred files).

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Step 8: Return to your desktop and right-click on the patient's folder to send to a compressed folder ("Send to" → "Compressed (zipped) folder"). A duplicate folder will be created with either a zipper or a blue "Z". Note: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., "Patient Scan" and "Denture Scan").

5

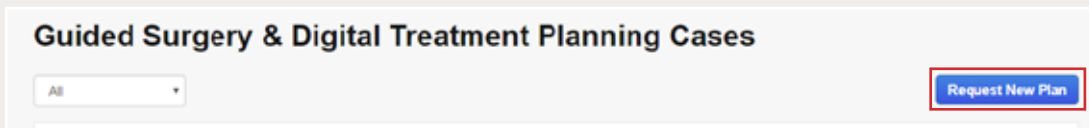


Step 9: Upload your case on glidewelldental.com, then click and log in to "My Account". Note: Use Google Chrome when uploading your case; additionally, if you do not have an account, please contact us and we will set it up for you. Your scan can also be sent on a disc or USB drive via standard shipping methods if digital upload is not possible.

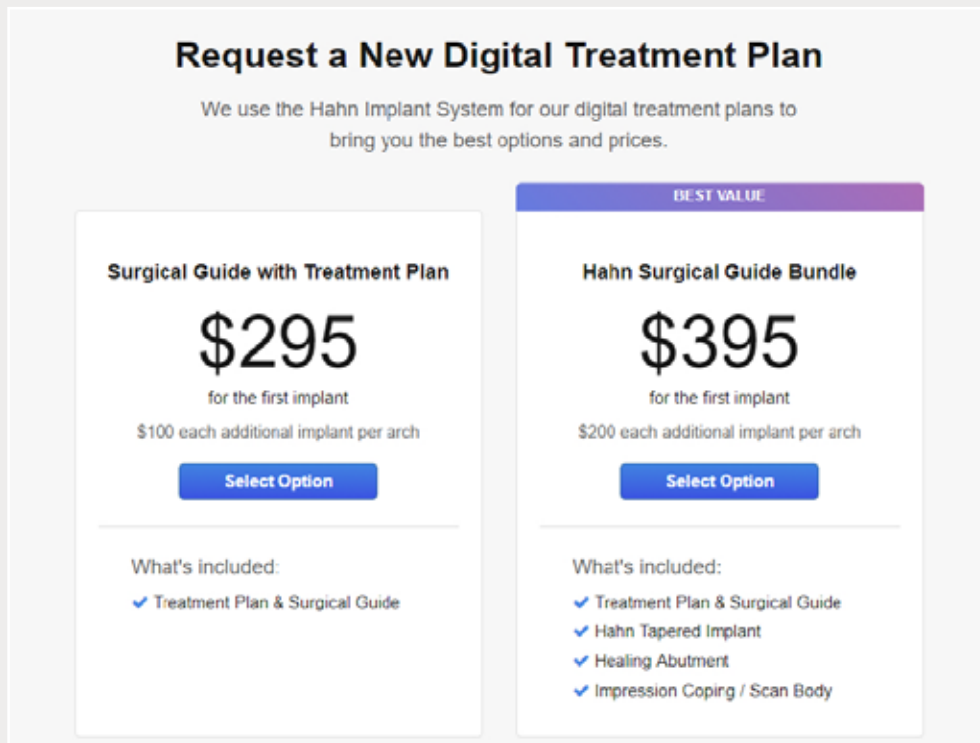
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Step 10: Select “Cases” → “Guided Surgery/DTP”.



Step 11: Select “Request New Plan”.



Step 12: Select desired package.